



# Sakamoto PTO Meeting Minutes

Tuesday, September 7th, 2021 6:30PM – 8:00PM

Online Meeting

---

## I. Attendance

### PTO Board

**President** Felicia Prichett  
**Vice President Volunteers** tba  
**Vice President Fundraising** Margaret Tsai  
**Treasurer** Christopher Prichett  
**Director of Communication** Kristy Madonick  
**Secretary** Ulrike Pflueckhahn

**Principal** Rafael Zavala  
**Teacher Liaison** Mrs. Rau

### PTO Member

No.	Name	email
1	Marc Wong	marc_wong71@yahoo.com
2	Fariba Roberts	froberts@ogsd.net
3	Mr Lewis	joemoe49@aol.com
4	Bevlee Doran	bdoran@ogsd.net
5	Nicole Cano	Nicoleperez2002@yahoo.com
6	Ashwini & Bhushan	ashwinijadhav04@gmail.com
7	Sama Daleki	Sama_210@yahoo.com
8	Lisa Romero	Lisaromero0111@gmail.com
9	Meagan Weiss	meagan.h.weiss@gmail.com
10	Patrick Weiss	pjweiss@gmail.com
11	Christy Amireh	christyamireh@comcast.net
12	Tiffany Cho	tgipp@yahoo.com
13	lee wassem	leemwassem@gmail.com
14	Ann Jasper (City of San Jose)	ann.jasper@sanjoseca.gov
15	Nichole King	Nicholeluv@hotmail.com
16	Breanna Kosmyinka	
17	Courtney Mohammadi	courtneyc901@gmail.com
18	Rafael Zavala	rzavala@ogsd.net

19	Yvette Sagrero	Yvettesagrero@icloud.com
20	Valerie Torres	Valmtorres@gmail.com
21	Monica Bertron	Monicabertron@yahoo.com
	<i>11 PTO member not registered</i>	

Total Attendees: 32 PTO member + 5 PTO board member + principal + teacher liaison  
total: 27

Meeting called  
to order: 6:37pm

## Welcome and Minute Approval

---

Welcome notes by Felicia. Introduction of all PTO board members for the school year 2021/22.

### Minutes (Ulrike Pflueckhahn)

The June 2021 minutes were distributed to all PTO members in advance through ParentSquare for review.

PTO members got informed that the PTO board secretary voice records the PTO meetings. These records are stored locally on the secretary's iPad only until the meeting minutes are approved. The voice recording is for writing the minutes for each PTO meeting only.

No recording of the zoom meeting due to cloud storage limitation.

### Voting on June 2021 meeting minutes

Poll function on zoom.com didn't work properly. Polls were taken via excel spreadsheets.

Poll summary:

Approved:	17
Opposed:	0
Abstained:	3
Total participants:	39

The June 2021 minutes were approved with 85% consent. Abstain 15%. Turnout was 20 of 39 (51%).

## Reports of the PTO Board

---

### 1. VP of Volunteers (Valeri Torres, voting to the board later during the meeting)

#### *Open Committee and volunteer positions for 2021/22 school year*

Need of volunteers for lunch recess 11:40am - 1:30pm

Room parents needed (Tiffany Cho room parents coordinator)

Mrs. Sandana

Mrs. DeGraw

Mrs. Doran

Mrs Gentry

Mrs. Rau

Mrs. Salomon

### 2. VP of Fundraising (Margaret Tsai)

Dining for Dollars

Panda Express Thursday 9-16-21, all day

Sakamoto earns back 20%

Please let Margaret know if you have a favorite restaurant for Dining for Dollars!

Margaret present our most important fundraiser programs:

Amazon smile, Samurai Saving Drive, employer corporate matching

### 3. Treasurer (Chris Pritchett)

Profit and loss budget vs. actual report (as of 9/5/21) and the Sakamoto PTO balance sheet (6/30/21) was sent to all parents via ParentSquare.

Chris presented the profit and loss report and the balance sheet.

Sakamoto parents can always write to [ptosakamot@gmail.com](mailto:ptosakamot@gmail.com) for more detailed information.

Profit & loss budget vs. actual overview as of 9/5/21

#### **Income**

Projected amount:	\$101,450.00
Current rose:	\$2,445.73
Variance amount:	-\$99,004.27

#### **Expenses**

Projected amount:	\$101,050.00
Current used amount:	\$7,686.61
Variance amount:	+\$93,363.39 (not used)

Q: Why is PTO paying bank charges?

A: Bank charges are applied if the bank account drops under a certain amount.

Q: Needs PTO to buy chromebooks as of last years

A: At the moment PTO does not need to buy chromebooks for the school. No budget projected for this school year. Due to COVID19 year federal funds available for chromebook purchases.

### 4. Director of Communications (Kristy Madonick)

Kristy presented the main communications channels of the PTO.

PTO website	<a href="https://www.sakamotpto.com">https://www.sakamotpto.com</a>
facebook group	Sakamoto PTO with important documents pinned to the top
ParentSquare	Weekly posts on Monday's

In general all PTO communications are paperless.

### 5. PTO president

#### **50th School anniversary**

Everyone who is interested in participating in the 50th anniversary planning committee please reach out to [ptosakamot@gmail.com](mailto:ptosakamot@gmail.com)

More information about collecting Pennies for PTO is coming during the next week. Also announcing the winner classes and information about the ice cream class parties.

#### **Teacher report (Ms Doran)**

---

Thank you to parents/PTO for teacher welcome snacks!

Good start to the year but a little bit more challenging after the COVID online school year.

#### **Principal Report (Rafael Zavala)**

---

### ***School year start and COVID19***

Present focus in school is to connect the principal with teachers and with students after this unrepresentative last online school year. Besides the needed COVID19 related safety rules and sanitizing rules Sakamoto provides different programs and spaces to listen to all students and hear their concerns and anxieties.

Free Breakfast and Lunch for all students

Introduction of the coaching program "Little Heros". Voting of PTO financial involvement later during the meeting.

### ***Parents on campus***

Still limited parents on campus e.g. volunteers for lunch recess are allowed on campus. Volunteers for lunch recess and hearing tests are very welcome and needed.

Q: What visitors are allowed to come on school campuses? Would Project cornerstone volunteers be allowed? So far the school district considered that project cornerstone is not essential and volunteers for that project are not allowed on campus.

A: Principal Zafala will cross check with the school district about project cornerstone volunteers.

Visitors allowed for

Hearing test

Picture taking

Lunch recess

Q: Will be Art Vista online this school year?

A: Principal Zavala will meet the Art Vista coordinator soon.

Q: Need parent volunteers to be vaccinated for COVID19 before they can come on campus?

A: The regular requirements for school volunteers are in effect (finger print, tuberculosis test) and volunteers have to show a proof of Sars-Cov-2 vaccination. Fingerprint at school district office possible

Q: Are there any more COVID19 cases at Sakamoto?

A: There were 3 COVID19 cases on campus (K, 1st and 6th grade) so far. No spreading of COVID19 on school campus.

Principal Zafala explained the robust COVID19 protocols at the campus. E.g. lunch recess outside in designated spots.

Q: Would it be possible to send out regular information about current COVID19 cases at school even if no cases are present?

A: Dashboards for all schools are in preparation.

Q: Can crafting materials or flowers be brought into the school for the upcoming holiday season?

A: If students share materials they need to wash their hands before using the shared items. In general school looks for items that are individually wrapped.

Q: What happened to the outdoor lunches during the winter month?

A: The students will have rotating lunch times in the cafeteria.

Q: Where can parents buy Sakamoto spirit wear?

A: Online spirit wear shop will come during the next few weeks.

## Old Business

---

### Open PTO Board position for school year 2021/22

For the open PTO board positions the following nominees were made:

VP Volunteer Valerie Torres

### Voting on VP of Volunteers for 2021/22 - Valerie Torres

Poll summary:

Approved:	11
Opposed:	0
Abstained:	0
Total participants:	26

Valerie Torres as VP of Volunteer approved with 100% consent. Turnout 11 out of 26 (42%).

## New Business

---

### Guest Speaker from City of San Jose: Ann Jasper - Walk'N'roll program manager

- presentation of the program
- International walk'n'roll on 10-13-21 with special activities
- Bike rodeo in mini town
- contact: ann.jasper@sanjoseca.gov
- looking for volunteers: Bike rodeo assistance  
Traffic observation  
Event liaison

Question regarding some speeding around the school, especially the afternoons.

Answer: possible options: traffic observation for afternoons, setting plastic cones and signs etc.

Q: Flags for traffic direction can not be used due to COVID19 restrictions.

A: Checking out option for alternative signs for traffic direction

### Recess program renewal "Little Heros"

Historically Sakamoto has a coach who comes to the campus and supports recesses and PE.

Due to problems with the Recess101 program (coaches didn't show up) and the pandemic situation recess program were stopped. Recess101 program costs per year \$24,000.

"Little heroes" program will support all three recesses per day. Also they do 30 minutes of physical education for each class every other week. Dedicated coach for the whole year.

Costs: \$28,000 for the whole school year

Q: Cancellation policy?

A: Cancellation possible every time.

Q: Payments monthly or upfront one amount?

A: Payment takes place monthly.

Q: Where does the money come from for that program?

A: PTO has \$100,000 of carry overs in the bank account according to the balance sheet presented today. The carryover is supposed for rainy days. The money for the program is there and doesn't need to be included in the current school year budget calculations.

Motion for renew recess program with “Little Heros”: Kelly

2nd: Ulli

**Voting to renew “Little Heros” recess program for \$28,000 for the school year 2021/22 starting on October 1st, 2021, one dedicated coach, covers three recesses every day, PE lesson for every class every other week.**

Poll summary:

Approved:	11
Opposed:	0
Abstained:	1
Total meeting participants:	17

Renew of recess program approved with 91% consent. Turnout 11 out of 17 (64%).

### **School District Updates & District Advisory Committee School Site Council (Kelly Crego)**

---

No report.

For more details please contact Kelly or the PTO board.

### **Questions**

---

Q: Does Sakamoto have a music program?

A: Yes, for lower grades Sakamoto has “Music for Minors” (k - 2nd) and for upper grades the school district pays for VPA (visual performing arts). This year they switched to drummers.

**Meeting was closed at 9:08pm.**

**Minutes prepared by Ulrike Pflueckhahn, Secretary**