

# SAKAMOTO PARENT TEACHER ORGANIZATION

## FUNDING PROPOSAL

If you have a new or existing program, event, or idea you believe supports the PTO mission, or you want to expand an existing program or event, please fill out the information below and place in the PTO President's box in the office. Proposals received one week before PTO Board meetings, which are typically held the second Tuesday of each month, will be put on the Board meeting agenda. Any proposal over \$500 must be approved by the Board and then presented to the general PTO membership for approval. You must present your proposal at the PTO meeting so any questions can be answered. If you have any questions please contact Lee Wassem, President at ptosakamoto@gmail.com.

Submitted by: \_\_\_\_\_ Date: \_\_\_\_\_

Email & Phone: \_\_\_\_\_

What is the proposal? Please provide details (i.e. its purpose? how does it address or supplement Sakamoto curriculum?): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How will it benefit all students at Sakamoto? \_\_\_\_\_

\_\_\_\_\_

How much will it cost? Please attach estimate of itemized expenses, listing one-time purchases and ongoing expenses. \_\_\_\_\_

How and when will it be implemented? \_\_\_\_\_

\_\_\_\_\_

What is the course objective? \_\_\_\_\_

\_\_\_\_\_

What is the course format? (i.e. methods of instruction that will be used in the class) \_\_\_\_\_

Will it require volunteers? If so, please include name and email of at least 3 people currently willing to participate \_\_\_\_\_

Has Mrs. Enna been consulted? \_\_\_\_\_

Please attach the following:

- Course materials – specific resources that will be needed
- Curriculum sample
- Course bibliography – include any materials introduced in the class or used to compile the class (books, articles, videos, etc.)