

SAKAMOTO PARENT TEACHER ORGANIZATION

FUNDING PROPOSAL FOR NEW CURRICULUM

Proposals received one week before PTO Board meetings, which are typically held the first Monday of each month, will be put on the Board meeting agenda. Any proposal over \$1000 must be approved by the Board and then presented to the general PTO membership for approval. You must present your proposal at the PTO meeting so any questions can be answered. If you have any questions please contact the PTO President, sakamotopto@gmail.com If additional writing space is needed, please attach your notes.

Submitted by: _____ Date: _____

Email & Phone: _____

What is the proposal? Please provide details (i.e. its purpose? how does it address or supplement Sakamoto curriculum?): _____

How will it benefit all students at Sakamoto? _____

How much will it cost? Please attach estimate of itemized expenses, listing one-time purchases and on-going expenses. _____

How and when will it be implemented? _____

What is the course objective? _____

What is the course format? (i.e. methods of instruction that will be used in the class) _____

Will it require volunteers? If so, please include name and email of at least 3 people currently willing to participate _____

Has Principal Zavala been consulted? _____

Please attach the following:

- Course materials – specific resources that will be needed
- Curriculum sample
- Course bibliography – include any materials introduced in the class or used to compile the class (books, articles, videos, etc.)